

Sharing Your Renaissance® Data

The document below describes the process for sharing data with a vendor or State DOE is outlined below. If you are interested in integrating with Classworks, Edgenuity or HMH, please see this [help](#) document for details.

How can I share Renaissance Application Data with a Vendor or State Department of Education?

The process to share your Renaissance application data with a government entity or company of your choice requires a few simple steps and you can get started right away.

Step 1: Enter State IDs in Renaissance

A critical component of sharing data from one application to another is to ensure students are accurately identified. The source of the identification varies and many government entities and companies require local and state IDs for both districts and schools; these IDs need to be in Renaissance before data can be shared.

- ✓ Determine which fields are required by contacting the government entity or company
- ✓ Confirm the required fields are populated in your Renaissance application. If they are not populated:
 - Manually enter the required IDs into Renaissance (step-by-step instructions below) *OR*
 - Contact your Renaissance Data Integration Specialist *

*For CDI customers only as the service includes an automatic transfer of local and state district/school IDs into Renaissance from your Student Information System (SIS). Please contact your systems consultant before updating district, school, student, and/or teacher state IDs in Renaissance.

Step 2: Deploy the Data Sharing Feature on Renaissance

Email support@renaissance.com with the name of the government entity or company with whom you would like to share your Renaissance application data.

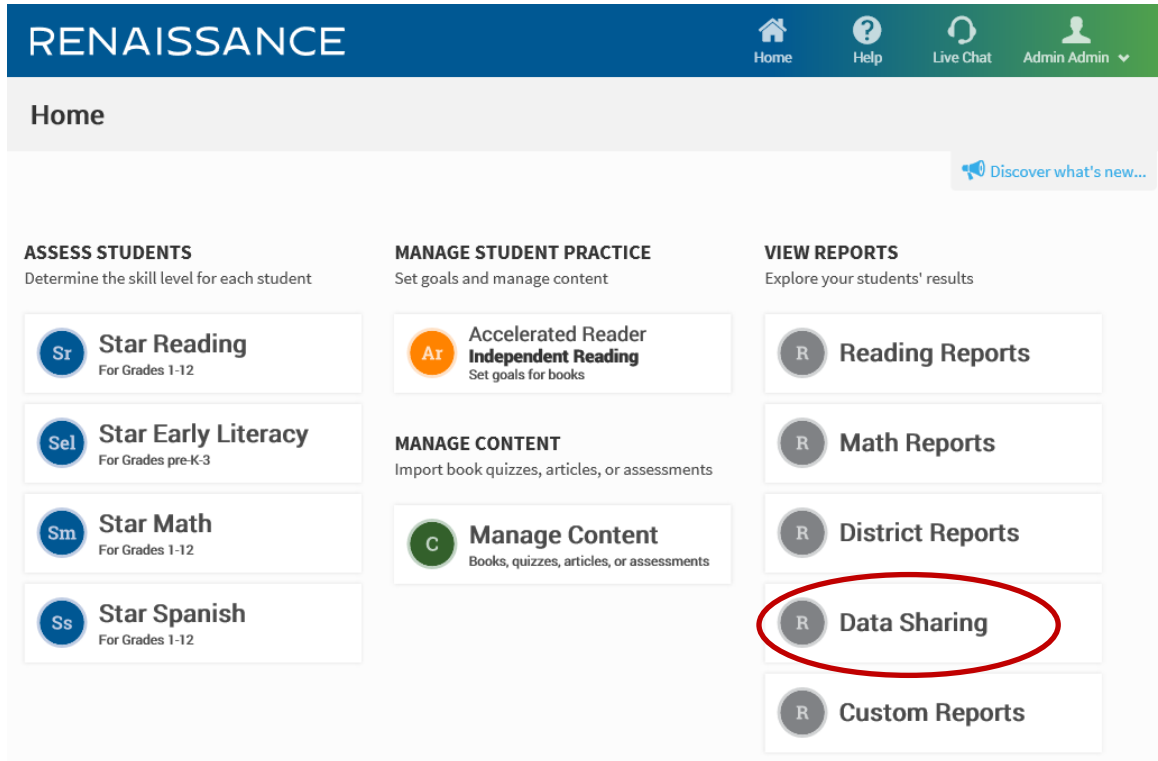
An example email: John Hopkins District would like to share their Renaissance data with a specific state Department of Education (DOE) or company name.

A technical support representative will verify the government entity or company is an approved vendor and will enable the data sharing feature on Renaissance Home within five business days of receiving your request.

Please note, if the government entity or company you've indicated in your email is not on the Renaissance approved list, a Renaissance representative will be in contact with you.

Step 3: Approve the Data Sharing Feature on Renaissance

A district administrator (in Renaissance) will need to log in to Renaissance and enable the data sharing feature for the first time.



- From the home page, choose *Data Sharing* from menu on the right.
- Read the security notice.

IMPORTANT SECURITY NOTICE!

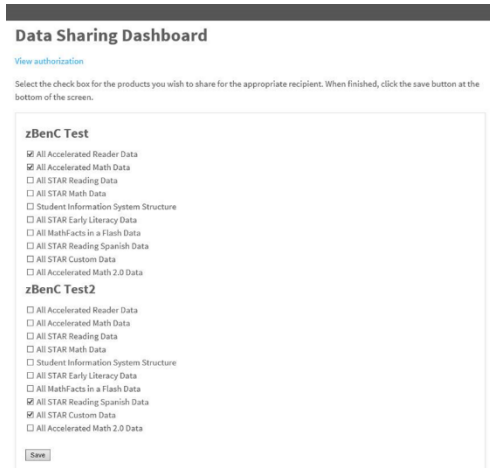
Enabling the data sharing features below will result in the transfer of personally identifiable information to the recipients you select. This information may be considered educational records and be subject to education and privacy laws in the jurisdiction(s) in which you operate. Before enabling these features you must have authority to do so from your organization, ensure that such data sharing is in compliance with all applicable laws, regulations, and your organization's policies. Renaissance Learning disclaims any responsibility for any information disclosure you authorize when enabling the data sharing features. Additionally, although Renaissance Learning takes commercially reasonable steps to ensure that exported data is accurate, Renaissance Learning does not warrant that exported data is complete or accurate and assumes no responsibility for how exported data is used outside of Renaissance Learning software. You are responsible for verifying that exported data is accurate and appropriate for your use.

Name

Title

Email

- Enter your name, title, email, and click *Enable*.
 - Once enabled, this data share will remain in place. If you wish to stop sharing your data, you can choose to *Disable* the feature at any time.
- Once the data share is enabled, you will be taken to the Data Sharing Dashboard.



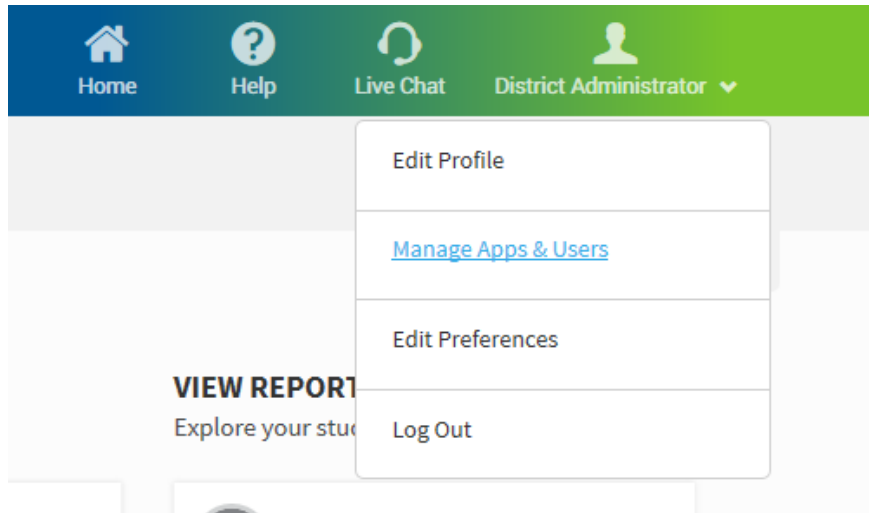
- The third-party data sharing vendor(s) that you requested will be listed on this screen. Verify the correct vendor(s) are listed and select the appropriate boxes for the data you wish to share. Select *Save* at the bottom of the page.
- Once saved, your selections will be updated and the data you selected will be automatically shared with the vendor.

This feature will remain enabled over time and you will not have to update your selections each year. It is still considered a good practice for you to log in and verify your selections, but these will not be cleared from year to year. If you wish to stop the data transfer, you must disable the data sharing feature in Renaissance or make the changes you would like on the Data Sharing Dashboard and save those changes. You may select additional applications for data sharing at any time during the school year through the Data Sharing Dashboard.

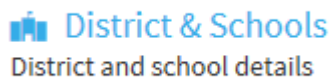
Manually Entering State IDs in Renaissance

District IDs

1. From the main screen when you are logged on as a District Administrator, select *Manage Apps & Users*.



2. On the *Manage Apps & Users* screen, select *District & Schools*



3. On the *District & Schools* page, select the *District Details* tab; enter the State Number value

State Number

4. Select *Save* at the bottom of the page

School State IDs

Important Note for CDI Customers: Please contact your Data Integration Specialist before updating school state IDs in Renaissance.

1. On the *District & Schools* page, select the *Schools* tab
2. Select a specific school
3. Enter the state number value

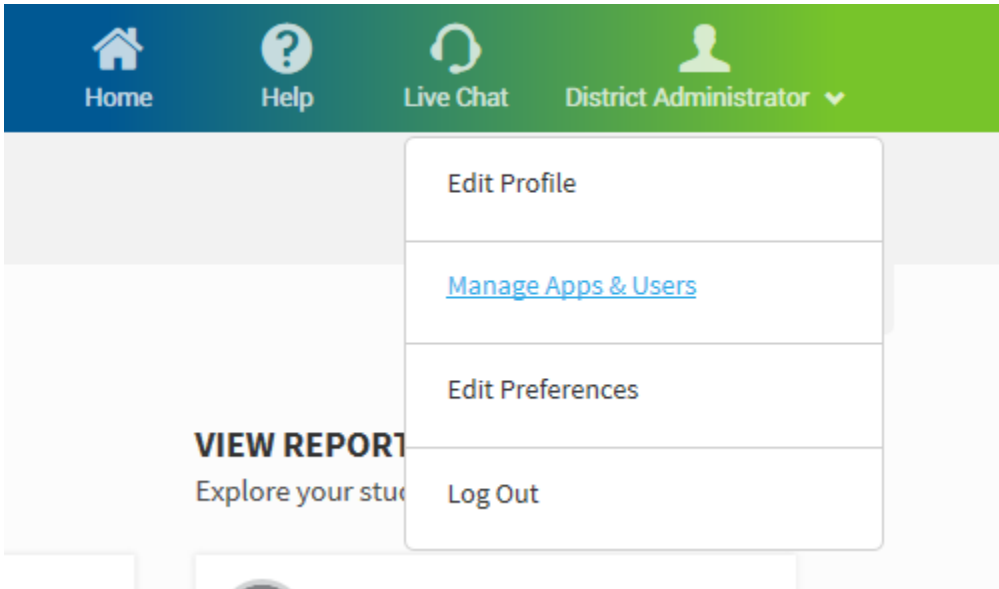
State Number

4. Select *Save* at the bottom of the page

Student State IDs

Important Note for CDI Customers: Please contact your Data Integration Specialist before updating student or teacher state IDs in Renaissance.

1. From the main screen when you are logged on as a District Administrator, select *Manage Apps & Users*.



2. Select *Users*.

 [Users](#)

Students and personnel you have access to

3. Search for the student you want to add a student state ID to. Once you find the student, select their name. Click on the *Details* tab. Scroll to the bottom and add or update the State Student ID; select *Save*

Student: Jon Snow

Details	Characteristics	Enrollment
First Name*	Jon	
Middle Name		
Last Name*	Snow	
User Name	jon.snow	
Password*	
Confirm Password*	
Email		
ID		
Gender	Unspecified ▼	
Grade*	Grade 3 ▼	
State Student ID		
Date Of Birth	📅 08/11/2009	
Ethnicity	Select... ▼	
Language	None Specified ▼	
Change Password	<input checked="" type="checkbox"/> User must change password at next login	